

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 19 DECEMBER 2008**

I. UFC ISSUES:

A. The Civil Reports Team completed the November civil and revolving fund report submissions from CEFMS to CEEMIS. Most civil general ledgers and status of work allowances rejected due to the Continuing Resolution Authority. The team is currently completing the civil abnormal general ledger review. We provided information to HQUSACE (CERM) regarding funding authorization documents for FY 2008 by appropriation and USACE activity.

B. The CFO Elimination Team reconciled the November transactions for accounts receivable, accounts payable, revenue, expenses, gains, and losses to the trial balances for all civil works appropriations. The team also reviewed the detail transactions and verified the trading partner information for validity and accuracy. The team is currently working on the December elimination data.

C. The CFO Compilation Team is reviewing CEFMS transactions to identify those areas or items that may result in adjustments to the 1st quarter, FY 2009 CFO financial statements and notes. The team reconciles transactions monthly, enters CEFMS problem reports (if necessary), and/or coordinates with our Financial Systems Directorate in Huntsville on outstanding issues. We completed the monthly revolving fund cash reconciliations for all USACE activities. There were thirteen activities with differences for a total absolute value of \$2,675,793.39, which was mainly related to payroll transactions. We are following up with these activities for necessary corrective action.

D. The Cash/Military Reports Division submitted Suspense Account Reports (SARs) to DFAS for both military and civil suspense accounts starting with November 2008. Suspense accounts 21F3875, 96F3875, 21X6500, 96X6500, 21X6501 and 96X6501 balances were reported and their ages. November 2008 is the first month for the civil suspense requirement.

E. The Travel Division is processing PCS travel vouchers received on 12 Dec 08.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	229
HUNTSVILLE:	23
USACE HQ:	1
TOTAL:	253

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH 01-17 Dec 08	YEAR TO DATE 01-Oct 08- 17 Dec 08
CHECKS:		
CHECKS ISSUED	4,066	15,014
PERCENT OF TOTAL	5%	5%
DOLLAR AMOUNT	\$40,737,345	\$200,500,322
EFT:		
TRANSFERS MADE	39,020	147,579
PERCENT OF TOTAL	95%	95%
DOLLAR AMOUNT	\$2,276,602,740	\$6,827,487,281

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We provided test transactions to DFAS for Standard Procurement System (SPS) testing of CEFMS and CAPS foreign currency integrations.

B. We modified the CEFMS obligation process (screen 2.41.B) so that the vendor record cannot be changed if there is an outstanding (unpaid) receiving report. Changes to the vendor record while there is an outstanding receiving report can cause problems with financial statements. We also changed CEFMS to allow pay terms between 7 and 90 days on contractual obligations. Pay terms outside this range can cause interest payment problems.

C. We modified the email message provided to P2 users when their PR&C is over the budgeted amount, but within the allowed percentage, to include more information that will make it easier for the project manager to research. The additional data is: P2 project number and name, P2 task number and name, CEFMS ordering work item (associated with

TASK), the budgeted resource code, and the budgeted org code (labor resources only)

D. We completed all modifications needed to year-end closing reports that were identified during this past fiscal year closeout. We added P2 data to several reports, and we added undistributed balances to the showstopper reports, 'preshare' and 'yenegmr'. We changed or added other data elements to pre-closing reports to include government order expiration date, description and original date of obligation amendments. Further, we changed report titles and printing options on pre-closing reports.

E. We updated the CEFMS void checks process to search for the PKI signatures on purchase requests when the check has an interest amount. When the check is voided, the interest charged to the purchase request must be reversed. The PKI signature is verified for the maximum purchase request amendment number during the void process.

F. We added a new CEFMS menu item to the CEFMS Budget Module. In accordance with the Enterprise Data Warehouse (EDW) system, budget reports can now be viewed here. As a result, we added an EDW Indicator menu selection which allows users to see the status of budgets as either "OA" - Official Annual, "OM" - Official Mid-Year, or "PW" - Proposed/Working. All users will be able to view the status of budgets; however, only those with authorized roles can change the status of the budgets.

G. We modified the CEFMS Collection Voucher Screens to allow a voucher with fluctuation to be reversed. The fluctuation will reverse for the amount of the original voucher. We also added a reconciliation process for collection vouchers set up to move foreign funds from one or multiple advance accounts to another advance account. The sum of the US dollar equivalents should balance on the "From" side and the "To" side of the transactions.

H. We modified the CEFMS Employee Travel Information Screen to show all of an employee's active travel credit card numbers when an employee is querying his/her own records or when users have the TRAVEL_CC role. Previously, only one credit card was displayed because only one active credit card was permitted in CEFMS. Now, employees may have active cards for both Bank of America and CITI Bank.

I. We revised the Time, Attendance and Labor Report (cetal) and the Time, Attendance and Labor Report with Update Details (cetalDET) by adding a sort option and print supervisor summary page option. The sort option will allow the user to print the reports in ascending order by employee name, organization code or supervisor code. The user also has the option to print or not to print the supervisor summary page. The reports format and report data did not change, but additional report selection parameters were added.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	620	620
Priority #1 Problems	89	87

We received 182 new problem reports and completed 182 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	50	56
One	7	3
Three	2	0